

**INTRODUCTION:**

This document has been designed to inform all students and employees about the school’s safety and security procedures and policies. The annual disclosure document is done each year by contacting the local police department and/or the building management to compile the statistics used in the report. All crimes are reported based on the calendar year in which the crime was reported to local police agencies or to the School Director/ Campus Security Coordinator. The safety of our students and employees is an important concern of the school’s administration. This document explains this school’s policy regarding crime and accident prevention, public safety, criminal and accident reporting procedures, and fire safety. Read this document carefully, and ask questions if you are confused or uncertain.

At orientation for new students and employees, as well October of each year, each student and employee as in is informed of the school’s campus security report, procedures, and safety practices. We also review with students and employees the need to be responsible for their own security and safety at all times. In March of each year, we bring a local law enforcement official into the school to review how to protect yourself against crime, how to be responsible for your own safety, and how to protect yourself against sexual assault.

New Concept Beauty School, herein referred to as “school” or “institution,” uses the following policy and procedures:

**DEFINITION OF CAMPUS:**

For the purposes of reporting campus crimes, the definition of the school’s campus includes:

- 2022 SW 1 Street, Miami, FI 33135**
- 12851 SW 42 Street, Miami, FI 33175**
- 11484 Quail Roost Dr., Miami, FI 33157**

**The school's campus includes the building and the sidewalk in front of the school.**

**CRIME & ACCIDENT PREVENTION:**

The school does not assume liability for stolen property. Therefore, students and employees should always keep their personal belongings locked in the student lockers, which have been provided. The school encourages students and staff not to bring expensive jewelry, money, or other valuables to the school. Such items should be left at home in order to reduce the chance of theft.

The school reserves the right to prosecute any student or employee to the full extent of state and United States federal law for any criminal violation committed on the school premises. The school will take into consideration the specifics of any student who may be accused of a crime on a case-by-case basis, which may include suspension or termination from school. Criminal violations may include, but may not be limited to the following:

- Murder
- Rape
- Forcible sex offenses
- Non-forcible sex offenses
- Robbery/theft
- Simple or aggravated assault
- Unlawful consumption or possession of alcohol or other controlled or illegal substance
- Hate crime including larceny-theft, simple assault, intimidation, or vandalism
- Burglary — There must be evidence of both trespass and intent to commit a felony or theft.
- Larceny — Larceny is the illegal taking and carrying away of personal property belonging to another with the purpose of depriving the owner of its possession